**The Lady Downe Trust**

Registered Charity no. 286577

Please email completed form to – [clerk@ladydowne.org](mailto:clerk@ladydowne.org)

If you require assistance please contact Mrs Kate Brooks, Whernside, 29 Bondend Road,

Upton St Leonards Gloucester Gl4 8DX. Tel: 01452 621324

**APPLICATION FORM For Students aged 18 and over PRIVATE & CONFIDENTIAL**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of Student applying for grant** |  | | | | | | |
| **Address &**  **Post Code** |  | | | | | | |
| **Length of time at this address** |  | | | Date of birth | |  | |
| **Email address** |  | | | | | | |
| **Contact Telephone No.** |  | | | | | | |
|  | | | | | | | |
| **Name of course and university/college.** | |  | | | | | |
| **Start date of course** | |  | **Finish date** | |  | | |
| **Purpose for which grant is needed.** | |  | | | | | |
| If you currently live outside Upton St Leonards please state the dates of previous residence and your address(es) when a resident. | |  | | | | | |
| Cost of items/services for which you are seeking grant assistance. | | £ | | Amount of Grant Sought | | | £ |
| Details of any student loan. | | . | | | | | |
| Details of any bursary, sponsorship or other financial assistance which you will receive. | |  | | | | | |
| Details of any other sources of income such as employment (temporary/permanent/part-time). | |  | | | | | |
| Details of dependent family members (if applicable). | |  | | | | | |

Financial Details: please complete the details in the table on the second page and add any other helpful information using extra pages if necessary.

I confirm that to the best of my knowledge and belief, the details stated on this application form are complete and accurate

Signature of applicant …………………………………………….. Date …………………….

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FINANCIAL DETAILS** | | | | |
| **Monthly income from all sources** | | **£** | **Monthly commitments** | **£** |
| Bring home pay | |  | Rent/Mortgage |  |
| Student loan | |  | Council Tax |  |
| Bursary, grant or sponsorship | |  | Food |  |
| Universal Credit | |  | Heating & Lighting |  |
| Child Benefit | |  | Water |  |
| Other Allowances | |  | Telephone |  |
| Other income (please specify) | |  | Insurance |  |
|  | |  | Transport |  |
|  | |  | Loan repayments |  |
|  | |  | Other commitments (please specify) |  |
|  | |  |  |  |
|  | |  |  |  |
| **TOTALS** | |  |  |  |
|  | |  |  |  |
| Details of any savings you have |  | | | |

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| --- |
| **ANY OTHER HELPFUL INFORMATION** |

The Lady Downe Trust has to comply with General Data Protection Regulation 2018 which requires it to advise you that the details on this confidential application form (name & address, tel. no & email and anything else you may disclose on it) will be shared with the members of the Board of Trustees but disclosed to no one else. Your application will be securely stored for a maximum of six years. This is to enable the Trustees to process any future applications from you if necessary, but you can request removal of your data at any time if you so wish. By submitting the application form you signify your agreement with the above. If they do not have your agreement, the Trustees cannot consider the application because they will not legally be able to circulate it.